



## Coleman Primary School's online safety policy 2021 - 2023

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<b>Technical support</b>	Mr Phil Hodges
<b>Date this policy was reviewed and by whom</b>	12 <sup>th</sup> October 2021
<b>Date of next review and by whom</b>	October 2023

### Introduction:

Online safety is an integral part of safeguarding and requires a whole school, cross-curricular approach and collaboration between key school leads. This policy is written in line with:

- Keeping Children Safe in Education' 2021 (KCSIE),
- Teaching Online Safety in Schools' 2021,
- Coleman's safeguarding policy.
- Coleman Primary's RSE policy

It complements our curriculum including Health, Relationships and Sex Education, Citizenship and Computing; it is designed to sit alongside our school's statutory Safeguarding Policy. Any issues and concerns with online safety must follow this policy.

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This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England/Northern Ireland/Scotland/Wales.

Summaries of the key legislation and guidance are available on:

- [learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse](https://learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse)
- [learning.nspcc.org.uk/child-abuse-and-neglect/bullying](https://learning.nspcc.org.uk/child-abuse-and-neglect/bullying)
- [learning.nspcc.org.uk/child-protection-system](https://learning.nspcc.org.uk/child-protection-system)

**The purpose of this policy statement is to:**

- Ensure the safety and wellbeing of children and young people is paramount when adults, young people or children are using the internet, social media or mobile devices
- Provide staff and volunteers with the overarching principles that guide our approach to online safety
- Ensure that, as an organisation, we operate in line with our values and within the law in terms of how we use online devices.

The policy statement applies to all staff, volunteers, children and young people and anyone involved in Coleman Primary's online activities.

### **Main risks**

We recognise that:

- the online world provides everyone with many opportunities; however, it can also present risks and challenges
- we have a duty to ensure that all children, young people and adults involved in our organisation are protected from potential harm online
- we have a responsibility to help keep children and young people safe online, whether or not they are using Coleman Primary's network and devices
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, have the right to equal protection from all types of harm or abuse
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare and in helping young people to be responsible in their approach to online safety.

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Online-safety risks are traditionally categorised as one of the:

**3 Cs: Content, Contact or Conduct** (identified by Professor Tanya Byron's 2008 report "Safer children in a digital world").

These three areas remain a helpful way to understand the risks and potential school response, whether technological or educational. They do not stand in isolation, however, and it is important to understand the interplay between all three.

**We will seek to keep children and young people safe by:**

- appointing an online safety leader
- providing clear and specific directions to staff and volunteers on how to behave online through regular CPD and our staff code of conduct
- teaching our pupils, throughout the curriculum, about how to use a variety of devices and the internet in a way that keeps them safe and shows respect for others
- supporting, educating and encouraging parents and carers to do what they can to keep their children safe online
- developing clear and robust procedures to enable us to respond appropriately to any incidents of inappropriate online behaviour, whether by an adult or a child/young person reviewing and updating the security of our information systems regularly
- ensuring that user names, logins, email accounts and passwords are used effectively
- ensuring personal information about the adults and children who are involved in our organisation is held securely and shared only as appropriate ensuring that images of children, young people and families are used only after their written
- permission has been obtained, and only for the purpose for which consent has been given
- providing supervision, support and training for staff and volunteers about online safety
- examining and risk assessing any platforms and new technologies before they are used within the organisation
- Log any issues that arise on our system whereby DLSs/behaviour monitor will be able to follow up actions requested
- ensuring that images of children, young people and families are used only after their written
- permission has been obtained, and only for the purpose for which consent has been given

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- providing supervision, support and training for staff and volunteers about online safety
- ICT technician to examine and risk assess any new media platforms and new technologies before they are used

**If online abuse occurs, we will respond to it by:**

- having clear and robust safeguarding procedures in place for responding to abuse (including online abuse)
- providing support and training for all staff and volunteers on dealing with all forms of abuse, including bullying/cyberbullying, emotional abuse, sexting, sexual abuse and sexual exploitation making sure our response takes the needs of the person experiencing abuse, any bystanders and our organisation as a whole into account
- reviewing the plan developed to address online abuse at regular intervals, in order to ensure that any problems have been resolved in the long term.

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